SINGLE ROOM RESERVATIONS FOR TRADITIONAL HALLS 2020-21

SINGLE ROOMS

• There will be approximately 200 traditional hall single rooms available for the 2020-21 academic year.
• This is for the eight traditional halls only. Singles in Dobson, Cooper, Rountree and Bridgeway are NOT available.
• Any UW-Platteville student (currently living on or off campus) with 30 credits and above or are 19 years of age and older are eligible.
• In the event that the traditional hall single rooms allotment is not exhausted, students with less than 30 credits will be eligible to sign up during their specific room sign-up window.
• The room reservation process for traditional hall single rooms will occur February 17-19, 2020.
• The sign-up process allows first priority to eligible residents currently living in the eight traditional halls to reserve their same space for the 2020-21 academic year.
• NOTE: During this “Same Room” sign-up period, continuing traditional hall residents returning to their space have the right to retain that space.
• NOTE: If there is conflict among 2019-20 roommates as to who retains the room as a single for 2020-21, the Department of Residence Life retains the right to not reserve that specific room for either party, but rather to move them to a different room as necessary.

SINGLE ROOM WINGS

• McGregor 1W for men and Wilgus 1E for women will be single wings.
• Current residents of these two wings that do not wish a single room must reserve a space in another wing/residence hall.

SINGLE ROOM COSTS

• If you choose to enter this agreement for a single room for 2020-2021, the tentative additional cost is $575 per semester.
• Rates are preliminary at this time and are subject to review and approval by the UW System Board of Regents at their meeting in July. Prices may increase up to 5%.
• The cost for a traditional hall space for 2019-20 was $2045/semester. If rates do not increase, the total for a guaranteed traditional hall single room would be $2620/semester or $5240/academic year.
• The cost in Melcher or Porter was $2260/semester. If rates do not increase, the total for a guaranteed traditional hall single room in Melcher or Porter would be $2835/semester or $5670/academic year.

SINGLE ROOM AGREEMENT

• The single room agreement is on the Residence Life website in Quick Links – Room Reservations. Please print, complete, sign, and return to the Department of Residence Life, Royce Hall.
• Single room agreements are also available at the Department of Residence Life, Royce Hall.
• IMPORTANT: Students must submit their E-contract BEFORE submitting the single room agreement to Residence Life. A traditional hall single room IS NOT guaranteed until Residence Life receives the signed single room agreement.
RESIDENCE LIFE E-CONTRACT

• The traditional hall single room contract is for the **full academic year**. Students will NOT be released from the agreement at semester unless they graduate, participate in a university sponsored co-op or internship, student teach, study abroad, or participate in active military service.

• Students must complete the following for a 2020-21 single room:
  o Log into your PASS account and click on “Housing/Meals” to submit a residence life E-contract.
  o The $150 prepayment is required when submitting the on-line contract.
  o **IMPORTANT:** Students are unable to view available spaces unless the $150 payment is paid.
  o **DO NOT** submit payment if you do not wish to be in a residence hall contract next fall.
  o When a student logs in, they are able to view only available spaces for their gender.
  o If students are interested in moving to another hall/room, they must follow the room reservation schedule.

• The offer of a single room is specific to you and is not transferable to another individual.

• This single room is **NOT GUARANTEED** after 2020-2021.

• Specific room spaces are not guaranteed, however are likely. Students sign-up online for a requested open room and unless there are extenuating circumstances, will have that room reserved for the 2020-21 academic year. Prior to spring break, you will receive an email from the Department of Residence Life notifying you of your 2020-21 room assignment.

CANCELLATION

• Make your decision to submit a Department of Residence Life contract carefully.

• All residence hall contracts are academic year contracts.

• The contract is a legally binding document, and you will be held to the terms therein.

• Students may not cancel once they have submitted their residence life E-contract unless you are no longer attending UW-Platteville.

• The only exceptions are if a student no longer attends the university, participates in a university sponsored program or is called for active military service.

• A student’s contract is binding when the $150 is submitted.

**IMPORTANT:** If you are eligible to sign-up, but do not do so during the designated times, you may forfeit any opportunity to request a single room in the traditional halls. **HOWEVER,** you will be eligible to sign-up for a double-occupancy space in the ongoing phases of the room sign-up process, or your current room if it is still available.