IMPORTANT RESIDENCE HALL INFORMATION
Things YOU Need to Know and Do

SPRING BREAK INFORMATION - March 20 - 29, 2020

1. The residence halls close 6:00 p.m., Friday, March 20 and reopen Noon, Sunday, March 29 but students can remain if they wish.

2. Residents staying in the halls for all or part of the Spring Break:
   - Must register on-line at campus.uwplatt.edu/residence-life. Scroll below Quick Links and click on Spring Break Sign up.
   - There is no additional charge to stay during Spring Break.
   - There is limited staff support during the vacation, and University Police are available for emergency assistance.

3. If you are leaving for spring break, please:
   - Unplug all electronic devices. Computers must be turned off but do not need to be unplugged.
   - Do not unplug refrigerators or aquarium equipment.
   - Remember to turn off alarms on clocks.
   - Close all windows and drapes.
   - Turn off all lights.
   - Remove trash and dispose appropriately.
   - Lock your door!

4. Heat in Rooms:
   - Bridgeway, Dobson, Melcher, Porter, and Southwest temperatures are adjusted by Physical Plant.
   - Traditional hall residents are to set the thermostat to #3 with heat on.
   - Rountree is regulated by their maintenance staff.

5. Parking:
   - All university parking regulations, including parking meters, are enforced.
   - Students staying during the break may park their vehicles near their residence hall.
   - Cars left over break must be moved to Lot 16 across from Royce Hall for possible snow removal.

6. Meals are not served on campus. Review the Dining Services website at campus.uwplatt.edu/dining for spring break hours of operation

PLEASE BE AWARE:
- Residence hall & facilities staff may enter rooms to be sure the above procedures are followed. Please be aware that University Police may enter rooms if they see lights or hear alarm clocks, etc.
• Bridgeway Commons Dining Services closes after lunch Friday, March 20. Meal plans resume with dinner, Sunday, March 29.
• Residence Life is open from 7:45 a.m. to 4:15 p.m., Monday through Friday.

PLAN AHEAD INFORMATION

LOFT RETURN
• Brockert, Hugunin, Morrow and Pickard Lofts:
  o Return rental lofts Thursday, May 14 from 9:00 a.m. to 4:00 p.m. near Morrow.
  o Bed ends stored off campus must be returned by this date.
  o Bedloft rental loft return is ONLY scheduled during the above date and time. Contact lofts-l@uwplatt.edu with questions.
• Bridgeway, Cooper, Dobson, McGregor, Melcher, Porter, Wilgus, and Southwest Lofts: Residents will receive specific information from their Resident Director on their loft return at the end of the semester.
• Failure to return lofts during the scheduled time results in a $50 improper loft return charge.
• Rountree Lofts: Lofts are removed by their maintenance staff.
• All Lofts: Students must have all lofts down by 1:00 a.m. Sunday, May 17, as this is the beginning of Finals Week Quiet Hours.
• If you participate in the summer storage program, you may leave your loft if you are returning to the same room in the fall.
  o Bridgeway Commons and Cooper LLC: Please be aware these halls will not have summer storage due to camp usage and facilities work.
  o Wooden loft: your University/Rountree portal account is charged for the 2020-21 academic year.
  o Bedloft.com rental lofts: Beginning April 15, students are required to re-rent the loft for the 2020-21 school year at their website.

BIKE LOCKER KEY RETURN
• Keys must be returned during desk hours to the main desk of the hall from which it was received at the end of the semester.
• If a key is lost or not returned, the student is charged $90 to replace the key.

FINALS WEEK
May 18 - 22, 2020

SEMESTER ENDS
Residence halls close at 6:00 p.m. Friday, May 22, 2020.

SUMMER SESSION
Southwest Hall is open for summer residents. Log into your PASS account and click on “Housing/Meals” to submit a Summer Only Term residence life E-contract.